



Request For Proposals Public Health System Evaluator & Data Analyst

NMAHC's MISSION:

“to improve the health of all New Mexicans by supporting and strengthening county and tribal health councils, advocating for health equity, and by providing a strong voice for community and public health.”

This is accomplished through local planning, leading community collaboration among agencies, public policy work, and sustainable system development.

NMAHC is thrilled to invite you to participate in our **Public Health Evaluator & Data Analyst** Request for Proposal (RFP). As we embark on this endeavor, we seek a partner who shares our vision, values, and passion for advocating on behalf of New Mexico's County & Tribal Health Councils ([HB137](#)).

PROJECT OVERVIEW:

The goal of the Public Health System Evaluator & Data Analyst is to work with County & Tribal Health Councils to evaluate their efforts to improve community health. This project will measure and assess Health Councils' progress toward achieving health equity goals identified in their 2023 Community Health Improvement Plans (CHIP). A system to ensure each CHIP meets quality standards is already in place. The Public Health System Evaluator & Data Analyst will design a simple but effective structure to monitor Health Councils' progress towards achieving their CHIP goals, assess and identify gaps in critical services in public health, and make recommendations on how to address these at the system level.

DELIVERABLES:

1. Collect, evaluate, analyze, extrapolate, and monitor data from all 43 County & Tribal Health Councils to measure health equity impacts
2. Identify common factors contributing to the Health Council's success and/or challenges, with a focus on their current community health improvement priorities, action plans, and relevant collaborations.
3. Assess, detect, and identify system gaps and make recommendations to work with the New Mexico Department of Health to improve systems and services to best meet the needs of the Health Council and the communities they serve



MOBILIZING COMMUNITIES FOR HEALTH

4. Provide a final report, including an overview of the project, key findings, recommendations, success indicators, gaps/ challenges and contributing factors, opportunities for improvement, and health outcomes rendered by Health Councils.

PROPOSAL SUBMISSION:

Requirement: Please note that this role is based out of New Mexico, with periodic in-person office hours, and must be well versed with New Mexico's Climate Change Health Impact and the Public Health Sector.

Individuals should submit a proposal, no more than 3 pages, which contains the following:

1. Name, resume and contact information of the person submitting the proposal.
2. Please provide brief examples that demonstrate your experience and skills in the 4 deliverable:
 - a. Evaluation and Data Analysis Methodologies;
 - b. Grant Tracking/ Reporting;
 - c. Project Coordination and Communications
3. Availability (hours per week) and hourly rate. Currently budgeted at \$23,000.
4. Three references and at least one sample work.
5. Please indicate if the amount includes or does not include NM Gross Receipts Tax.

Requirement: Please note that this role is based out of New Mexico, with in-person office hours, and must be well versed with the New Mexico Public Health Sector and public health priorities across the state.

Please send your proposal **by May 17th, 2024**

Attention to:

Valeria Alarcon, Executive Director

To: admin@nmhealthcouncils.org

For questions please call (505) 273-8406.