



MOBILIZING COMMUNITIES FOR HEALTH

Request For Proposals
Climate Change Health Impact & Community Action (CCHICA)

NMAHC's MISSION:

“to improve the health of all New Mexicans by supporting and strengthening county and tribal health councils, advocating for health equity, and by providing a strong voice for community and public health.”

This is accomplished through local planning, leading community collaboration among agencies, public policy work, and sustainable system development.

NMAHC is thrilled to invite you to participate in the **Climate Change Health Impacts & Community Action (CCHICA)** Request for Proposal (RFP). As we embark on this endeavor, we seek a partner who shares our vision, values, and passion for advocating on behalf of communities across New Mexico. Together, we aim to elevate our brand, engage our audience, and inspire advocacy in action.

PROJECT OVERVIEW:

The goal of the Climate Change Health Impacts & Community Action (CCHICA) project is to identify the content of drought-related public policy and/or variations in practices across jurisdictions that contribute to or perpetuate racial health inequities and to revise or develop new policies to decrease health inequities and reduce their impact on structural racism.

The CCHICA project uses Legal Epidemiology to assess the impact of water-related local laws on community health, health equity, and structural racism. 5 Health Councils are working through the process of collecting background research on water issues in their communities, identifying local laws, coding the law, and looking for ways that law is affecting the health of their community. With the ultimate aim of revising or changing laws to mitigate drought and improve the health of their communities.

The project aims to increase community knowledge of the impacts climate change has on one's physical, mental, and spiritual health. All while also empowering communities to understand their local laws and know they have the ability to advocate for safer and healthier laws.

PROGRAM COORDINATION DELIVERABLES:

1. Represent NMAHC on the grant advisory team, an ad hoc committee of the NM Environmental and Public Health Network (NMEPHN). NMAHC is expected to attend all NMEPHN meetings and actively engage in discussions and activities to successfully reach the grant goals and objectives. The contractor will notify the Executive Director as early as possible if they are



new mexico
ALLIANCE
of Health Councils

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unable to attend the meeting and the Executive Director will approve a replacement representative.

2. Attend training sessions required by the funder and/or Center for Health Innovation (CHI).
3. Assist with the coordination of all Health Council meetings and training sessions. This includes coordinating with CHI to select training platforms, sending calendar invites, coordinating with trainers/presenters regarding training delivery and providing tech support on the day of the training, and making all training recordings and materials available to Health Councils.
4. Curate and coordinate with NMAHC Communications Lead to distribute information, schedules, etc.
5. Collaborate with CHI to schedule and facilitate monthly check-in/TA sessions with participating Health Councils. Results of TA check-ins will be documented as requested by CHI.
6. Assist CHI and the Evaluation team with policy analysis, using the legal epidemiology framework. Complete any required training in Legal Epidemiology and assist with the analysis process, along with CHI and under the direction of the Office of Minority Health and the Pacific Institute of Research and Evaluation.
7. Coordinate the central communication hub between the project and Health Councils. NMAHC will be the intermediary between CHI and Health Councils to coordinate and disseminate communications, which may include training schedules, calendar invites, resources, and other communications approved by CHI and the Network.
8. Review quarterly invoices from participating Health Councils to ensure they have proper backup and documentation for deliverables.
9. Collaborate with NMAHC's Tribal Liaison, staff, and other partners to advise on the integration of racial equity principles and work with Tribal Health Councils on training program development and other project components.
10. Supervise NMAHC interns assigned to work on the CCHICA grant.

ADVOCACY

1. Represents NMAHC on public health issues at meetings with state agencies, sector collaborations, and other partner organizations.
2. Participates in the annual advocacy efforts and year-round advocacy efforts, including event planning during the legislative session, public speaking, and Health Council engagement.



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Collaborate on the programming and planning of the Legislative Summit, Annual Statewide Meeting, and the NM Public Health Day during the Legislative Session (Jan-Feb 2024).

Health Equity and Community Rebuilding:

1. Monthly Health Council deliverable reporting tracking.
2. Review and monitor reports and other documents submitted by Health Councils, extrapolate quantitative data points and qualitative outcomes.
3. Organize and file Health Council documents.
4. Categorize and track technical assistance requests from Health Councils (TBD).
5. Support Health Council + Public Health Specialist in providing TA to Health Councils and tracking CHIP process.
6. Internal and External Communications

PROPOSAL SUBMISSION

Requirement: Please note that this role is based out of New Mexico, with periodic in-person office hours, and must be well-versed with New Mexico's Climate Change Health Impact and the Public Health Sector.

Individuals should submit a proposal, no more than 3 pages, which contains the following:

1. Name, resume, and contact information of the person submitting the proposal.
2. Please provide brief examples that demonstrate your experience and skills in the 4 deliverables:
 - a. Legal Epidemiology and/or Policy Analysis;
 - b. Training and Evaluation Methodologies;
 - c. Grant Tracking/Reporting;
 - d. Advocacy Strategies;
 - e. Project Coordination and Communications
3. Availability (hours per week) and hourly rate. Currently budgeted for \$30 per hour.
4. Three references and at least one sample work.
5. Please indicate if the amount includes or does not include NM Gross Receipts Tax.

Requirement: Please note that this role is based out of New Mexico, with in-person office hours, and must be well-versed with the New Mexico Public Health Sector and public health priorities across the state.

Please send your proposal **by May 17th, 2024**

Attention to:



Valeria Alarcon, Executive Director

To: admin@nmhealthcouncils.org

For questions please call (505) 273-8406.